

**BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN**

**MAY 19, 2025**

**REGULAR MEETING**

**BUCHANAN HIGH SCHOOL**

**CALL TO ORDER**

**PRESIDENT:** Mrs. Berry opened the meeting at 6:01pm

**PLEDGE OF ALLEGIANCE**

Mrs. Berry led the Pledge of Allegiance.

**ROLL CALL**

**PRESENT:** J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

**ABSENT:** C. Carlson

**OTHERS PRESENT:** Superintendent Robinson, Mark Kurland, Phil Place, Michelle Munyon, Brian Pruett, Carrie Brunsting, Mark Frey, Lisa Gregory

**ADOPTION OF AGENDA**

MOTION by **H. Burnett**, SECONDED BY Member **K. Laesch**, the agenda for the regular board meeting of May 19, 2025 be adopted as written.

ROLL CALL VOTE: J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**RECOGNITION OF VISITORS**

Mrs. Berry & Mrs. Robinson welcomed all.

**POINTS OF PRIDE**

Buck Staff Appreciation May Winner – April Hawk, Moccasin Mental Health Liaison  
Nominees included

Patricia Hosmer, BCS Custodian Substitute

Amanda Lemler, Ottawa & Moccasin Media Teacher

Brandy Wesner, Ottawa Paraprofessional

Sandra Miller, BHS Art Teacher

Anna Smith, Administrative Assistant to BHS Assistant

Principal, Athletics & Pupil Accounting

Melissa Prestine, Ottawa & Moccasin Music Teacher

Kristin Shaner, GSRP Teacher

Jennifer Templeton, Administrative Assistant to Transportation

End of Year Celebration

**SUPERINTENDENT &  
DEPARTMENT REPORTS**

Updates for BHS & CTE, BMS, Moccasin, Ottawa, Athletics & BVA, Business Office, Food Service, Information Technology, Transportation, and Operations & Instructional Systems were provided respectively.

**PRESENTATIONS**

Brian Pruett – Buchanan High School Principal

Phillip Place – Unified Communications Platform

**INFORMATION/REPORTS &  
NEW BUSINESS**

Facilities & Finance Committee – April 30<sup>th</sup> Meeting

Human Resources Committee – May 5<sup>th</sup> Meeting

Curriculum & Programming Committee – May 5<sup>th</sup> Meeting

Superintendent & Buck Parent Conversations – May 13<sup>th</sup> Meeting

**PUBLIC COMMENT**

None.

**ADOPTION OF CONSENT  
AGENDA**

MOTION by **H. Burnett**, SECONDED BY Member **K. Berry**, the Board of Education approves the consent agenda for the regular meeting of May 19, 2025 be adopted as written:

1. Minutes:
  - 4-21-2025 Regular Meeting
  - 4-21-2025 Closed Session
2. Warrants:
  - Treasury, Expenditure Reports & Dashboard – April 2025
3. Extracurricular Contract
  - Jennifer Fiero
4. Recommendations to Hire as submitted for:

Recommended Employee	Position
Robert Aaron Morphew	Substitute Bus Driver

5. Coaching Recommendations to Hire for 2025-26 submitted for:

Recommended Employee	Position	Class	Step
Gage Hutchison	7th & 8th Grade Football Assistant Coach	7	1

6. Resignations:

Name	Position	Date upon which wages will terminate
Katy Kaltenbach	Paraprofessional - ECSE Classroom Aide	4/25/2025
Aubrey Hall	Paraprofessional - ECSE	4/25/2025

ROLL CALL VOTE: J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**BUCHANAN HIGH SCHOOL  
2025 GRADUATION  
CERTIFICATION**

MOTION by **H. Burnett**, SECONDED **J. Brown**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves the graduates as listed on the attached roster to be certified for graduation; and further authorizes the administration to prepare diplomas to be presented at the 2025 Commencement Ceremony.

ROLL CALL VOTE: J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**BUCHANAN VIRTUAL  
ACADEMY GRADUATION  
CERTIFICATION**

MOTION by **J. Brackett**, SECONDED **K. Laesch**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves:

Buchanan Virtual Academy Students:

- Michael Williams
- Stacey Ungerecht
- Aunjuna Jordan
- Alan Reybuck

ROLL CALL VOTE: J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**UPDATE AUTHORIZED  
BANKING USERS**

MOTION by **H. Burnett**, SECONDED **J. Brackett**, the Buchanan Community Schools Board of Education approves the following individual to be an authorized user on the Buchanan Association of Administrative and Media Assistants United Federal Credit Union financial accounts #465 and #5100:

- Trinity Young

ROLL CALL VOTE: J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**BRESA BIENNIAL ELECTION**

MOTION by **J. Brackett**, SECONDED **H. Burnett**, the Buchanan Board of Education adopts the following resolution:

WHEREAS, the biennial election of the Board of the Berrien Regional Education Service Agency will be held on Monday, June 2, 2025 at a meeting of representatives from constituent school boards.

WHEREAS, Section 380.614(2) of the Revised School Code requires a constituent school board to designate its representative and identify the intermediate school board candidate the board supports for each position to be filled on the board by a resolution adopted not earlier than 21 days prior to the date of the election, and

WHEREAS, Section 380.614(2) prescribes the method for passage of a resolution including the requirement of considering the resolution at not less than one public meeting before adopting the resolution, and

WHEREAS, the Board previously considered the resolution at an open meeting conducted in a manner prescribed under the Open Meetings Act on May 19, 2025.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board designates **Katie Berry** as its representative to serve on the 2025 electoral body responsible for electing members to the Berrien Regional Education Service Agency Board of Education and **Chris Carlson** as alternate representative in the event the designated representative is unable to attend.
2. The Board supports candidate **Daniel J. Buckenmeyer** for a position on the Berrien Regional Education Service Agency Board of Education for a term of **Six** years.
3. The Board supports candidate **Anne (Nancy) Morrissett Kiernan** for a position on the Berrien Regional Education Service Agency Board of Education for a term of **Six** years.
4. The Board directs its representative **Katie Berry or alternate Chris Carlson** to vote for candidate **Daniel J. Buckenmeyer** and **Anne (Nancy) Morrissett Kiernan** at least on the first ballot taken at the June 2, 2025 election for the term of **Six** years.
5. The Board authorizes and directs its secretary to file this resolution with the secretary of the Berrien Regional Education Service Agency Board prior to June 2, 2025.

ROLL CALL VOTE: J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**RFP – BUCHANAN HIGH  
SCHOOL FENCE PROJECT**

MOTION by **H. Burnett**, SECONDED **K. Laesch**, the Buchanan Board of Education approves the recommendation to accept the bid from Custom Fence Company in the amount of \$142,307.94 for the Buchanan High School Fence Project.

ROLL CALL VOTE: J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**APPOINTMENT TO  
BUCHANAN DISTRICT  
LIBRARY BOARD**

MOTION by **K. Laesch**, SECONDED **K. Berry**, the Buchanan Board of Education appoints Karen Quasny as a Buchanan Library Board representative to serve on the Buchanan District Library Board of Trustees.

ROLL CALL VOTE: J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**SET 2025-2026 BUDGET  
PUBLIC HEARING DATE**

MOTION by **H. Burnett**, SECONDED **J. Brackett**, the Buchanan Board of Education adopts the following resolution:

WHEREAS

The Uniform Budget Act requires the 2025-2026 Budget to be adopted prior to July 1, 2025.

THEREFORE, BE IT RESOLVED THAT

The public hearing for the 2025-2026 Budget will be held during the regular board meeting on June 16, 2025 at 6pm at the Buchanan Middle School Bistro.

ROLL CALL VOTE: J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**2024-2025 MHSAA  
ATHLETIC STATE  
QUALIFYING TEAMS –  
OVERNIGHT STUDENT  
TRIPS**

MOTION by **J. Brackett**, SECONDED **J. Brown**, the Buchanan Board of Education approves the upcoming overnight student trips for MHSAA tournament qualifying teams for the 2024-25 school year in accordance with board policy #5506.

ROLL CALL VOTE: J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**QUESTIONS & COMMENTS  
FROM BOARD MEMBERS**

Board members spoke.

**NEXT BOARD MEETING**

June 9, 2025 at 6pm

**ADJOURNMENT**

7:18 pm

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Mrs. Kelly Laesch, Secretary, Board of Education  
(Minutes adopted at the 6/16/2025 meeting)