**BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN**

**MARCH 17, 2025 REGULAR MEETING BUCHANAN HIGH SCHOOL**

**CALL TO ORDER**

**PRESIDENT:** Mrs. Berry opened the meeting at 6:01pm

**PLEDGE OF ALLEGIANCE**

Mrs. Berry led the Pledge of Allegiance.

**ROLL CALL**

**PRESENT:** C. Carlson, J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry
**ABSENT:** None

**OTHERS PRESENT:** Superintendent Robinson, Mark Kurland, Carrie Brunsting, Phil Place, Michelle Munyon, Brian Pruett, Katie Persak, Michael Babcock, Byron Cribley, Tom Brinks

**ADOPTION OF AGENDA**

MOTION by **C. Carlson**, SECONDED BY Member **H. Burnett**, the agenda for the regular board meeting of March 17, 2025 be adopted as written.

ROLL CALL VOTE: C. Carlson, J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**RECOGNITION OF VISITORS**

Mrs. Berry & Mrs. Robinson welcomed all.

**POINTS OF PRIDE**

Members of The Addams Family cast performed a song from the show.

Buck Staff Appreciation March Winner – Lisa Sears, 1st Grade Teacher
Nominees included
Joshua Wegener, BHS Social Studies Teacher
Sarah Pifer, BMS Food Service

Science Olympiad Team

**SUPERINTENDENT & DEPARTMENT REPORTS**

Updates for BHS & CTE, BMS, Moccasin, Ottawa, Athletics & BVA, Business Office, Food Service, Information Technology, Transportation, and Operations & Instructional Systems were provided respectively.

**PRESENTATIONS**

Michael Babcock – Moccasin Elementary School Principal

Mark Kurland – Data Benchmarks

**INFORMATION/REPORTS & NEW BUSINESS**

Board Policy Committee – March 5th Meeting

Human Resources Committee – March 5th Meeting

Superintendent & Buck Parent Conversations – March 6th Meeting

**PUBLIC COMMENT**

None.

**ADOPTION OF CONSENT AGENDA**

MOTION by **H. Burnett**, SECONDED BY Member **K. Laesch**, the Board of Education approves the consent agenda for the regular meeting of March 17, 2025 be adopted as written:

1. Minutes:
   - 2-18-2025 Regular Meeting
   - 2-19-2025 Work Session

2. Warrants:
   - Treasury, Expenditure Reports & Dashboard – February 2025

3. Extracurricular Contract:
   - Phillip Place

4. Recommendations to Hire as submitted for:

| Recommended Employee | Position |
|---|---|
| Violet Greenfield | Custodial Supervisor |

5. Coaching Recommendations to Hire for 2024-25 submitted for:

| Recommended Employee | Position | Class | Step |
|---|---|---|---|
| Kristin Baker | Varsity Men's Track Coach (.5 FTE) | 2 | 3 |
| Crystal Young | Varsity Men's Track Coach (.5 FTE) | 2 | 2 |
| Emily Frontczak | Varsity Women's Track Coach | 2 | 3 |
| Jessica Elliott | JV Softball Assistant Coach | 8 | 1 |
| Kelly Sanderson | Varsity Golf Coach | 3 | 2 |

6. Resignations:

| Name | Position | Date upon which wages will terminate |
|---|---|---|
| Heather Sprague | Paraprofessional - GSRP Assistant Teacher | Feb 18, 2025 |
| Kari Chase | GSRP Teacher | August 22, 2025 |
| Lauren Powers | 5th Grade Teacher | March 27, 2025 |
| Mike Cornelius | Middle School Football Head Coach | - |

ROLL CALL VOTE: C. Carlson, J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**BUCHANAN VIRTUAL ACADEMY GRADUATION CERTIFICATION**

MOTION by **J. Brackett**, SECONDED **H. Burnett**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves:

Buchanan Virtual Academy Students:
- Maxine Heath
- Jasmene Cavlin
- Autumn Gilman

ROLL CALL VOTE: C. Carlson, J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**SCHOOLS OF CHOICE**

MOTION by **K. Laesch**, SECONDED **J. Brackett**, the Buchanan Community Schools Board of Education will operate a Schools of Choice Program for the available grade level openings as listed below for enrollment into the Buchanan Community School District for the 2025-2026 school year in compliance with the statutory

requirements of section 105 and section 105c. The window for applications for these openings will be April 22, 2025 through May 20, 2025. Available openings for each grade level:

| OTTAWA ELEMENTARY | MOCCASIN ELEMENTARY | BUCHANAN MIDDLE SCHOOL | BUCHANAN HIGH SCHOOL |
|---|---|---|---|
| Kindergarten: 15 | 2nd Grade: 5 | 5th Grade: 3 | 8th Grade: 10 |
| 1st Grade: 6 | 3rd Grade: 5 | 6th Grade: 1 | 9th Grade: 6 |
| | 4th Grade: 5 | 7th Grade: 5 | 10th Grade: 10 |
| | | | 11th Grade: 10 |
| | | | 12th Grade: 5 |

ROLL CALL VOTE: C. Carlson, J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**THRUN BOARD POLICY UPDATE**

MOTION by **H. Burnett**, SECONDED **K. Berry**, the Buchanan Board of Education rescinds Policy 5106.

ROLL CALL VOTE: C. Carlson, J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**2025-2026 SCHOOL DISTRICT CALENDAR**

MOTION by **C. Carlson**, SECONDED **J. Brown**, the Buchanan Board of Education approves the 2025-2026 school calendar recommended by Buchanan Education Association President Tom Brinks and Superintendent Robinson.

Buchanan Community Schools

2025-2026 District Calendar

PD = Professional Development
Early Release Every Wednesday

July 2025

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| July | |
|---|---|
| 4 | Independence Day |

August 2025

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| August | |
|---|---|
| 11-16 | Berrien County Youth Fair |
| 18 | Welcome Back Staff! |
| 19-20 | District PD |
| 25 | **First Day of School** - Welcome Back Students! |
| 29 | No School - Students & Staff |

September 2025

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

| September | |
|---|---|
| 1 | No School - Students & Staff - Labor Day |

October 2025

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | 1 | 2 | 3 | 4 | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

| October | |
|---|---|
| 10 | No School - Students - District PD |
| 15 | End of 1st Quarter |
| 22 | Full Day - Evening Conferences |
| 23 | 1/2 Day - Students - Afternoon & Evening Conferences |
| 24 | 1/2 Day - Students & Staff |
| 31 | Halloween |

November 2026

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

| November | |
|---|---|
| 11 | Veterans Day |
| 26-28 | No School - Students & Staff - Thanksgiving Break |
| 27 | Thanksgiving |

December 2025

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| December | |
|---|---|
| 18 | 1/2 Day - Students / Teacher Records Day |
| 19 | 1/2 Day - Students / Teacher Records Day |
| 22-31 | No School - Students & Staff - Winter Recess |
| 24 | Christmas Eve |
| 25 | Christmas Day |
| 31 | New Year's Eve |

January 2026

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

| January | |
|---|---|
| 1 | New Year's Day |
| 1-2 | No School - Students & Staff - Winter Recess |
| 19 | No School - Students & Staff - MLK Day |
| 30 | No School - Students - District PD |

February 2026

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |

| February | |
|---|---|
| 13 | No School - Students & Staff |
| 14 | Valentine's Day |
| 16 | No School - Students & Staff - President's Day |

March 2026

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

| March | |
|---|---|
| 4 | End of 3rd Quarter |
| 25 | Full Day - Evening Conferences |
| 26 | 1/2 Day - Students - Afternoon Conferences |
| 27 | No School - Students & Staff |
| 30-31 | No School - Students & Staff - Spring Break |

April 2026

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

| April | |
|---|---|
| 1-3 | No School - Students & Staff - Spring Break |
| 3 | Good Friday |
| 5 | Easter |
| 24 | No School Students - District PD |

May 2026

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| May | |
|---|---|
| 10 | Mother's Day |
| 22 | No School - Students & Staff |
| 25 | No School - Students & Staff - Memorial Day |

June 2026

| Su | M | Tu | W | Th | F | Sa |
|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

| June | |
|---|---|
| 3 | 1/2 Day - Students / Teacher Records Day |
| 4 | 1/2 Day - Students / Teacher Records Day/**Last Day of School** |
| 14 | Flag Day |
| 19 | Juneteenth |
| 21 | Father's Day |

Calendar Template © 2021 by Vertex42.com. Free to print.

https://www.vertex42.com/calendars/school-calendar.html

ROLL CALL VOTE: C. Carlson, J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**RFP – NEW & UPDATED NETWORK INFRASTRUCTURE**

MOTION by **H. Burnett**, SECONDED **J. Brackett**, the Buchanan Board of Education approves the recommendation to accept the bid from Sehi Computer Products, Inc. in the amount of $54,831.33 for the upgrade to aging network infrastructure at Ottawa, Moccasin and the Middle School, as well as install new network infrastructure at the Middle and High School outdoor athletic facilities.

ROLL CALL VOTE: C. Carlson, J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**BAND BOOSTER MATTRESS FUNDRAISER ADVERTISEMENT APPROVAL**

MOTION by **K. Laesch** SECONDED **C. Carlson**, per Board Policy 3308, the Buchanan Board of Education approves the Buchanan Music Boosters to advertise for their mattress fundraiser by placing banners and signs on district property.

ROLL CALL VOTE: C. Carlson, J. Brackett, J. Brown, K. Laesch, S. Carlin, H. Burnett, and K. Berry

NAYS: None **MOTION ADOPTED**

**QUESTIONS & COMMENTS FROM BOARD MEMBERS**

Board members spoke.

**NEXT BOARD MEETING**

April 21, 2025 at 6pm

**ADJOURNMENT**

6:51 pm

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Mrs. Kelly Laesch, Secretary, Board of Education
*(Minutes adopted at the 4/21/2025 meeting)*