

BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN

FEBRUARY 21, 2023

REGULAR MEETING

BUCHANAN HIGH SCHOOL

CALL TO ORDER

PRESIDENT: Dr. Burnett opened the meeting at 6:02pm

PLEDGE OF ALLEGIANCE

Dr. Burnett led the Pledge of Allegiance.

ROLL CALL

PRESENT: C. Carlson, K. Laesch, R. Writer, and H. Burnett

ABSENT: K. Berry (arrived at 6:21pm), J. Brackett, S. Carlin

OTHERS PRESENT: Superintendent Robinson, Mark Kurland, Carrie Brunsting, Phil Place, Michelle Munyon, Michael Babcock, Becky Kaltenbach, Kris Rettig, Lisa Gregory

ADOPTION OF AGENDA

MOTION by **C. Carlson**, SECONDED BY Member **R. Writer**, the agenda for the board meeting of February 21, 2023 be adopted as written.

ROLL CALL VOTE: C. Carlson, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

RECOGNITION OF VISITORS

Dr. Burnett & Mrs. Robinson welcomed all.

A. Herman, M. Herman, B. Herman

POINTS OF PRIDE

Buck Staff Recognition January/February Winner: Rebecca Kaltenbach, BCS Food Service Supervisor. Mrs. Laesch recognized Ms. Kaltenbach as this month's winner.

Nominees included:

- Angela Smith, BCS Food Service
- Britney Thomas, BMS Paraprofessional
- Jeni Rahrig, Moccasin Paraprofessional
- Lacey Chase, Bus Driver
- Lisa Eliason, Enviroclean BHS Custodian
- Lisa Gregory, Moccasin 2nd Grade Teacher
- Mark Kurland, Assistant Superintendent of Instruction & Operations
- Michael O'Shea, Bus Driver
- Michelle Munyon, Executive Administrative Assistant
- Michelle Trail, Operations Utility Staff
- Missy Lyon, BMS Special Education Teacher
- Nate Will, Transportation Supervisor
- Stacey Denison, Ottawa Principal
- Stacey Lee, BMS Special Education Teacher
- Vicki Toms, Moccasin Paraprofessional

Moccasin Food Drive to Benefit Redbud Area Ministries

Buchanan Middle School has purchased portable bleachers to be able to host athletic games.

**SUPERINTENDENT/
DEPARTMENT REPORTS**

Updates for BHS & CTE, BMS, Moccasin, Ottawa, Athletics & BVA, Business Office, Food Service, Information Technology, Transportation, and Assistant Superintendent were provided respectively.

PRESENTATIONS

School Highlight – Mr. Michael Babcock, Moccasin Elementary Principal presented to the board. Mr. Babcock reviewed Moccasin’s vision statement, discussed improving learning, building a community, NWEA overall scores, family literacy night, 3rd Grade Cookies & Canvas, 3rd Grade cereal box drive, pen pals, Buchanan Meadows and a student from Moccasin student council also presented to the board.

98B Goal Reporting – Mr. Mark Kurland, Assistant Superintendent presented to the board. Mr. Kurland reported on student growth of K-8 assessments as well as 9-12th grades.

INFORMATION/REPORTS & NEW BUSINESS

Parent Advisory Committee, January 19th Meeting – Mrs. Robinson shared the group spoke of the approach with the Boys and Girls Club, BHS water pipes, upcoming bond and the school resource officer.

Superintendent & Buck Parent Conversations, January 25th Meeting – Mrs. Robinson shared that a member of the community was present and these meetings are open for anyone to come meet with her to ask any questions they may have.

Human Resources Committee, February 1st Meeting – Mrs. Writer updated the board they spoke of resignations, new hires, job fairs, open positions, Grow Your Own grant program, and our email response policy.

Facilities Planning Committee, February 3rd Meeting – Mr. Carlson reviewed they spoke of the repairs at BHS from Christmas break, the restroom update at Moccasin, HVAC work at Ottawa, bond updates and the owners rep.

Band Fundraising, March Give Back Nights – Mrs. Robinson read a message from Band Director Mrs, Russell regarding the upcoming months restaurant give back nights.

Buchanan Scarecrow Charities Donations - \$620 for 2 BHS students to attend the Hugh O’Brian Youth Leadership Conference. Winners: Cameron Carlson and Dane Figy. Alternates: Alaina Hickock and Brodie Bryans.





Mr. Sokolowski won and was presented 12 boogie boards for his classroom on behalf of The Hagen Agency of Meemic Insurance.

PUBLIC COMMENT

None

ADOPTION OF CONSENT AGENDA

MOTION by **K. Berry**, SECONDED BY Member **R. Writer**, the Board of Education approves the consent agenda for the regular board meeting of February 21st, 2023 be adopted as written:

1. Minutes:
 -  1-17-2023 Regular Meeting
 -  2-6-2023 Special Meeting
2. Warrants:
 -  Treasury & Expenditure Reports – January 2023
3. Extracurricular Contract:
 -  Paula Tucek
4. Recommendations to Hire as submitted by:
 - Ottawa Elementary Principal, Mrs. Stacey Denison

BCS Transportation Supervisor, Mr. Nate Will
Moccasin Elementary Principal, Mr. Michael Babcock

Recommended Employee	Title
Jennifer DeWulf	Paraprofessional, Ottawa
Kimberly Oleson	Substitute Bus Driver
Hailey Kline	Moccasin Media Assistant

5. Coaching Recommendation for Winter 2022-23 submitted by Assistant Athletic Coordinator, Mr. Ryan Frontczak:

Coach	Position	Class/Level	Step
Jeff Griffin	7 th Grade Girls Basketball Coach	7	1

6. Employment Departures:

Name	Position	Date upon which wages will terminate
Carlos Bucio Sanchez	Assistant IT Specialist	January 25, 2023
Kay Tularak	Moccasin Special Education Teacher	June 8, 2023
Patty DeBoever	Moccasin Noon Supervisor	February 8, 2023
Marie Smreczak	Moccasin Noon Supervisor	February 10, 2023
Sandra Miller	7 th & 8 th Grade Girls Track Coach	N/A – Still employed as teacher

ROLL CALL VOTE: C. Carlson, K. Berry, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

2023 CLOSE UP PROPOSAL FOR OVERNIGHT STUDENT TRIP

MOTION by **R. Writer**, SECONDED by **C. Carlson**, the Buchanan Board of Education approves the Close Up trip to Washington D.C. from March 12, 2023 returning March 17, 2023 in accordance with board policy #2340, under the supervision of Mr. Tony DeOrnellas.

ROLL CALL VOTE: C. Carlson, K. Berry, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

SCHOOL RESOURCE OFFICER 2023-2025 AGREEMENT

MOTION by **C. Carlson**, SECONDED by **R. Writer**, the Buchanan Community Schools board of Education approves the attached memorandum of agreement with the Buchanan Police Department for a School Resource Officer effective January 9, 2023 through December 31, 2025.

ROLL CALL VOTE: C. Carlson, K. Berry, K. Laesch, and R. Writer

NAYS: None ABSTAINED: H. Burnett **MOTION ADOPTED**

SUPPORT STAFF LEAVE REQUEST – MIKE CORNELIUS

MOTION by **C. Carlson**, SECONDED by **K. Berry**, the Buchanan Board of Education grants unpaid leave of absence to Mike Cornelius, maintenance worker, from March 20 through March 27 for a total of 6 days.

ROLL CALL VOTE: C. Carlson, K. Berry, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**SUPPORT STAFF LEAVE
REQUEST – REBECCA DEY**

MOTION by **K. Laesch**, SECONDED by **K. Berry**, the Buchanan Board of Education grants Rebecca Dey, Ottawa paraprofessional, March 27th off with pay to be drawn from a personal day.

ROLL CALL VOTE: C. Carlson, K. Berry, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**CERTIFIED STAFF
MATERNITY LEAVE –
HAYLEY SATER**

MOTION by **C. Carlson**, SECONDED by **K. Laesch**, the Buchanan Board of Education grants maternity leave to Hayley Sater, Moccasin 3rd grade teacher, for six weeks beginning from approximately May 1, 2023 in accordance with Article VIII, Section B.2.d. using accumulated sick days. Barring any complications, she would return to her position as Moccasin 3rd grade teacher at the beginning of the 2023-24 school year.



ROLL CALL VOTE: C. Carlson, K. Berry, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**BUCHANAN VIRTUAL
ACADEMY GRADUATION
CERTIFICATION**

MOTION by **R. Writer**, SECONDED by **K. Berry**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves:

Buchanan Virtual Academy Students:

-  Brandy Thomas
-  Travis Munday

Buchanan Step Up Student:

-  Summer TenEyck

ROLL CALL VOTE: C. Carlson, K. Berry, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**DONATION APPROVALS
OVER \$1,000**

MOTION by **K. Laesch**, SECONDED by **R. Writer**, the Buchanan Board of Education approves the following donations:

To assist MegaHurtz Robotics Team 506 with purchasing needed items for their new facility:

-  Buchanan Scarecrow Charities, \$1,000

ROLL CALL VOTE: C. Carlson, K. Berry, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**LETTER OF INTENT FOR
ELITE COMPANIES**

MOTION by **R. Writer**, SECONDED by **K. Laesch**, the Buchanan Board of Education has selected Elite Companies to provide support of our upcoming bond vote, support the project team through requested meetings, social media presence, and all applicable means possible.

ROLL CALL VOTE: C. Carlson, K. Berry, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**QUESTIONS & COMMENTS
FROM BOARD MEMBERS**

The board discussed making motions and videoing meetings.

Mrs. Writer appreciates the monthly updates from leadership.

Mr. Carlson recognized CTE receiving numerous grants and updates.

Mrs. Berry is excited about the bleachers coming to BMS.

NEXT BOARD MEETING

Monday, March 13, 2023 at 6pm

ADJOURNMENT

7:02 pm

Mrs. Kelly Laesch, Secretary, Board of Education
(Minutes adopted at the 3/13/2023 meeting)