

BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN

JANUARY 9, 2023

ORGANIZATIONAL MEETING

BUCHANAN HIGH SCHOOL

CALL TO ORDER

OPENING OF MEETING BY: Superintendent Patricia Robinson, 6:01pm.

PLEDGE OF ALLEGIANCE

Mrs. Robinson led the Pledge of Allegiance.

CEREMONIAL OATH OF OFFICE

Mrs. Robinson administered a Ceremonial Oath of Office to Jennie Brackett.

ROLL CALL

PRESENT: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett
ABSENT: S. Carlin

OTHERS PRESENT: Superintendent Robinson, Phil Place, Michelle Munyon

ELECTION OF ACTING CHAIRPERSON

MOTION by **H. Burnett**, SECONDED by **C. Carlson** that Superintendent Robinson serve as acting chairperson until the election of a President has been completed.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

PRESIDENT

I, **R. Writer**, nominate **H. Burnett**, to serve as President of the Buchanan Board of Education until the Organizational Meeting in January of 2024.

VOTE: C. Carlson, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: K. Berry **MOTION ADOPTED**

VICE PRESIDENT

I, **K. Laesch**, nominate **R. Writer**, to serve as Vice-President of the Buchanan Board of Education until the Organizational Meeting in January of 2024.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

SECRETARY

I, **K. Berry**, nominate **K. Laesch**, to serve as Secretary of the Buchanan Board of Education until the Organizational Meeting in January of 2024.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

TREASURER

I, **K. Berry**, nominate **C. Carlson**, to serve as Treasurer of the Buchanan Board of Education until the Organizational Meeting in January of 2024.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

ADOPTION OF AGENDA

MOTION by **C. Carlson**, SECONDED BY Member **R. Writer**, the agenda for the organizational board meeting of January 9, 2023 be adopted as written.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

RECOGNITION OF VISITORS Dr. Burnett welcomed all.

**SUPERINTENDENT/
DEPARTMENT REPORTS** None

PRESENTATIONS None

PUBLIC COMMENT None

**COMMITTEE
ASSIGNMENTS** MOTION by **C. Carlson**, SECONDED by **K. Laesch**, the Buchanan Board of Education appoints the following board members to the committees as specified below for the 2023 calendar year:

FINANCE	CARLSON	BERRY	BRACKETT
FACILITIES	BERRY	CARLSON	WRITER
HUMAN RESOURCES	LAESCH	BERRY	WRITER
BOARD POLICY	BURNETT	BRACKETT	BERRY
PUBLIC RELATIONS	CARLIN	BRACKETT	LAESCH
EMERGENCY/SECURITY	BURNETT	CARLSON	LAESCH
CURRICULUM & PROGRAMMING	WRITER	CARLIN	
BERRIEN/CASS SCHOOL BOARD ASSOCIATION	BURNETT	ALT. WRITER	
BRESA VOTING REPRESENTATIVE	CARLIN	ALT. BRACKETT	
MASB VOTING DELEGATE & LEGISLATIVE REPRESENTATIVE	CARLSON	ALT. CARLIN	
FARM ADVISORY	LAESCH		

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

BUILDING LIAISONS MOTION by **C. Carlson**, SECONDED **K. Laesch**, by the Buchanan Board of Education appoints the following board members to serve in the capacity of building liaisons as specified below for the 2023 calendar year:

BUCHANAN HIGH SCHOOL	WRITER	CARLSON
BUCHANAN MIDDLE SCHOOL	BERRY	BRACKETT
MOCCASIN ELEMENTARY SCHOOL	LAESCH	CARLIN
OTTAWA ELEMENTARY SCHOOL	LAESCH	BERRY
BUCHANAN VIRTUAL ACADEMY (BVA)	WRITER	

Dr. Burnett will serve as building liaisons to all schools. S. Carlin and J. Brackett will be alternates for Buchanan High School.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

LEGAL COUNSEL

MOTION by **C. Carlson**, SECONDED by **R. Writer**, the Buchanan Board of Education appoints Thrun Law Firm of Lansing, Michigan as board legal counsel for the 2023 calendar year.

If needed, the board also approves the use of Clark Hill Law Firm specifically for legal counsel of personnel / human resource concerns.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

SCHOOL DEPOSITORIES

MOTION by **K. Laesch**, SECONDED by **C. Carlson**, the following institutions be retained as depositories for the appropriate school funds for the 2023 calendar year:

Honor Credit Union

United Federal Credit Union

Michigan CLASS Investment Pool

BMO Harris Bank

UMB Financial Corporation

US Bank

VOTE: C. Carlson, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None ABSTAINED: K. Berry **MOTION ADOPTED**

AUDITOR SERVICES

MOTION by **R. Writer**, SECONDED by **K. Berry**, the Buchanan Board of Education approves the recommendation as submitted by Business Office Specialist, Carrie Brunsting, for utilization of audit services from:

-Kruggel Lawton & Company

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

COOPERATIVE AGREEMENTS

MOTION by **C. Carlson**, SECONDED by **J. Brackett**, the Buchanan Board of Education approves cooperative agreements for the 2023 calendar year with the following entities:

-REMC Association of Michigan

-School Specialty

-HPS Group Purchasing

-MSBO Bus Purchasing

-Great Lakes Consortium

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

2023 BOARD CALENDAR

MOTION by **K. Laesch**, SECONDED by **K. Berry**, the 2023 Board of Education meeting calendar is approved as written.



2023 BOARD OF EDUCATION CALENDAR

401 West Chicago Street, Buchanan, MI 49107

Phone: (269) 695-8401

Pursuant to Public Acts No. 451, Article I, Part 3, Section 115, Paragraph (1), the calendar for the Buchanan Board of Education is hereby published. Meetings will be called for 6:00 p.m., unless advertised differently.

THE PUBLIC IS INVITED TO ATTEND ALL MEETINGS OF THE
BUCHANAN BOARD OF EDUCATION

Monday, January 9, 2023	Organizational Meeting	High School
Tuesday, January 17, 2023	Regular Meeting	High School
Tuesday, February 21, 2023	Regular Meeting	High School
Monday, March 13, 2023	Regular Meeting	High School
Monday, April 17, 2023	Regular Meeting	High School
Monday, May 15, 2023 <small>This meeting is to begin at 6:30pm immediately following the "End of Year Reception"</small>	Regular Meeting	High School
Monday, June 5, 2023	Regular Meeting	High School
Monday, June 19, 2023	Regular Meeting	High School
Monday, July 17, 2023	Regular Meeting	High School
Monday, August 21, 2023	Regular Meeting	High School
Monday, September 18, 2023	Regular Meeting	High School
Monday, October 16, 2023	Regular Meeting	High School
Monday, November 20, 2023	Regular Meeting	High School
Monday, December 18, 2023	Regular Meeting	High School

Upon request to the Superintendent & Board of Education's Executive Administrative Assistant, Michelle Munyon, the District shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

SCHOOL BOND CERTIFICATION APPROVAL

MOTION by **C. Carlson**, SECONDED by **R. Writer**, the Buchanan Board of Education adopts the following resolution:

1.) Resolves to apply for preliminary qualification of bonds by the State Treasurer for the purpose of financing the school construction description in this application.

2.) That said application is presented to the State Treasurer for action prior to the official action of the Board of Education calling the election on said bond issue.

3.) Resolves that this Board of Education will present a final qualification application to the State Treasurer for qualification of their bonds after this bond issue has been approved by the electors of said district.

4.) Read this application and approved all statements and representations contained herein as true to the best knowledge and belief of the Board.

5.) Authorizes the Secretary of the Board of Education to sign the Preliminary Application and submit same to the State Treasurer for review and approval.

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**CLOSED SESSION –
ATTORNEY-CLIENT
PRIVILEGE**

MOTION by **R. Writer**, SECONDED by **C. Carlson**, the Buchanan Board of Education moves into closed session for a written opinion from legal counsel of attorney-client privilege. Time 6:25pm

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

RETURN TO OPEN SESSION

MOTION by **C. Carlson**, SECONDED by **K. Berry**, the Buchanan Board of Education resolves to return to open session. Time 7:05pm

VOTE: C. Carlson, K. Berry, J. Brackett, K. Laesch, and R. Writer

Dr. Burnett left early during closed session.

NAYS: None **MOTION ADOPTED**

**QUESTIONS & COMMENTS
FROM BOARD MEMBERS**

Mrs. Writer and the board welcomed Jennie Brackett.

Mrs. Laesch thanked the district for the end of the year/holiday break with the weather and taking the extra steps in keeping everyone safe.

Mrs. Berry thanked all who assisted in the clean up of the water damage at the high school.

NEXT BOARD MEETING

Tuesday, January 17, 2023 at 6pm

ADJOURNMENT

7:07 pm