

BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN

AUGUST 16, 2021

REGULAR MEETING

BUCHANAN HIGH SCHOOL

CALL TO ORDER

PRESIDENT: Dr. Harvey Burnett opened the meeting at 6:04pm

ROLL CALL

PRESENT: C. Lee, K. Berry, C. Carlson, S. Carlin, R. Writer, and H. Burnett

ABSENT: K. Laesch

OTHERS PRESENT: Superintendent Patricia Robinson

ADOPTION OF AGENDA

MOTION by **C. Carlson**, SECONDED BY Member **R. Writer** the agenda for the board meeting of August 16, 2021 be adopted as written.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

RECOGNITION OF VISITORS




B. Upham, R. Hoyt, J. Legault, C. Lolmaugh

**COMMUNITY DIALOGUE
CITIZENS CONCERNS**

Bryan Upham – spoke on public health measures regarding Covid-19.

**ADOPTION OF CONSENT
AGENDA**

MOTION by **R. Writer**, SECONDED BY Member **C. Lee**, the Board of Education approves the consent agenda for the regular board meeting of August 16th, 2021 be adopted as written:

1. Minutes:
 7-19-2021 Regular Meeting
2. Warrants:
 Treasury & Expenditure Reports – July 2021
3. Staff retirement as submitted:
 Rosemary Mucha, BCS Food Service, 19 years
4. Recommendations to Hire as submitted by:
Superintendent, Mrs. Patricia Robinson
Director of Operations, Mr. Al Berget
BHS Principal, Mrs. Stacey DeMaio
BMS Principal, Mrs. Shelby Beasley
Athletic Coordinator, Mr. Mark Frey
Assistant Athletic Coordinator, Mr. Ryan Frontczak
Transportation Supervisor, Ms. Syreeta Hassel

Recommended Employee	Title
April Lee	Mental Health Liaison
Casey Fitzpatrick	BMS/BHS Instrumental Music Aide, Marching Band Percussion Instructor (Contract Attached)
Eric Munyon	BHS Spanish Teacher
Jane Mitchell	Outdoor Education Coordinator (Contract Attached)

Jill Petcu	5 th Grade Teacher
Jason Paturalski	Boys Varsity Tennis Coach
Scott Kurtzweil	Marching Band Color Guard Instructor (Contract Attached)
Lucie Behrle	8 th Grade Volleyball Coach
Justin Ropp	Operations Utility Staff (Contract Attached)
Matt Kurland	Operations Utility Staff (Contract Attached)
Sarah Blair	Administrative Assistant to Transportation, Operations & Food Service

5. Staff resignation as submitted:

-  Holly Duthler
-  Arika Shea

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**BUCHANAN VIRTUAL
ACADEMY GRADUATION
CERTIFICATION**

MOTION by **C. Carlson**, SECONDED BY Member **R. Writer**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves:

Buchanan Step Up Student:

-  Christian Hawkins

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**ADMINISTRATOR
HANDBOOK**

MOTION by **C. Lee**, SECONDED BY Member **C. Carlson**, the Buchanan Board of Education approves the Administrative Handbook.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**ATHLETIC HANDBOOK
UPDATE**

MOTION by **R. Writer**, SECONDED BY Member **C. Lee**, the Buchanan Board of Education approves the Buchanan Community Schools updated Athletic Handbook for the 2021-22 school year.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**BUCHANAN VIRTUAL
ACADEMY COURSE
OFFERINGS 2021-22**

MOTION by **C. Lee**, SECONDED BY Member **R. Writer**, the Buchanan Board of Education approves the courses for the 2021-22 school year to be offered through Buchanan Virtual Academy as submitted by BVA Director, Mark Frey.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**CERTIFIED STAFF
MATERNITY LEAVE**

MOTION by **C. Carlson**, SECONDED BY Member **R. Writer**, the Buchanan Board of Education grants maternity leave to Kelly Smith, Ottawa Elementary School first grade teacher, from approximately October 20, 2021, returning January 3rd, 2022 in accordance with Article VIII, Section B.2.D. using accumulated sick days. Barring any complications, she would return to her position as first grade teacher on January 3, 2022

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**ACCOUNTS PAYABLE
CONTRACT WITH BRESA**

MOTION by **C. Carlson**, SECONDED BY Member **C. Lee**, the Buchanan Board of Education approves the contract for Accounts Payable Services with Berrien RESA.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**AMENDED BCS 2021-22
RETURN TO LEARN PLAN**

MOTION by **R. Writer**, SECONDED BY Member **H. Burnett**, the Buchanan Community Schools Board of Education approves the amended Buchanan Community Schools 2021-22 Return to Learn Plan.

ROLL CALL VOTE: C. Lee, K. Berry, S. Carlin, R. Writer, and H. Burnett

NAYS: C. Carlson **MOTION ADOPTED**

**QUESTIONS & COMMENTS
FROM BOARD MEMBERS**

Mrs. Writer shared the vision for the city of Buchanan by Andrews University.

Dr. Burnett announced the first day of school being 8-30-2021 and reminded those to practice safety protocols.

Mrs. Berry commented regarding the districts back to school nights.

NEXT BOARD MEETING

Monday, September 20, 2021 at 6pm

ADJOURNMENT

6:31 pm