

**BUCHANAN COMMUNITY SCHOOLS, BERRIEN COUNTY, MICHIGAN**

**JANUARY 18, 2021**

**REGULAR MEETING**

**VIRTUAL MEETING**

**CALL TO ORDER**

**PRESIDENT:** Dr. Harvey Burnett opened the virtual meeting at 6:00pm

**ROLL CALL**

**VIRTUALLY PRESENT:** C. Lee, K. Berry, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

**ABSENT:** None

**OTHERS VIRTUALLY PRESENT:** Superintendent Patricia Robinson, Mark Kurland, Phil Place, Tricia Lowery

**ADOPTION OF AGENDA**

MOTION by **R. Writer**, SECONDED BY Member **C. Lee** the agenda for the board meeting of January 18, 2021 be adopted as written.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**RECOGNITION OF VISITORS**

Dr. Burnett welcomed all to the virtual meeting. Mrs. Robinson welcomed Jessica Leenhouts who was presenting this evening.

**SUPERINTENDENT/  
DEPARTMENT REPORTS**

Buck Staff Recognition January Winner: Shannon Jeffries, Teacher at Buchanan Middle School. Board Secretary Mrs. Laesch recognized Mrs. Jeffries as this month's winner. Buchanan Middle School Principal, Mrs. Shelby Beasley, nominated Mrs. Jeffries for graciously volunteering to help supervise students when they arrive each day. Mrs. Beasley is appreciative of her willingness to go above and beyond to help in the operations of the building and to welcome the students with a smile.

Nominees included:

- Angel Whitsel, BMS Teacher
- Clarissa Lolmaugh, Ottawa Teacher
- Donna Southwell, BHS Interventionist
- Dottie Prince, BMS Interventionist
- Erica Amiel, Moccasin Teacher
- Gabe Miller, BHS Teacher
- Gene Brown, BHS CTE Teacher
- Joe Kemp, BCS Computer Technician
- Kari Chase, Ottawa Teacher
- Laura Morris, BCS Payroll Coordinator
- Linsey Miller, BCS Accounting Specialist/BVA Coordinator
- Michelle Munyon, BCS Administrative Assistant
- Michelle Trail, Moccasin Operations Utility Staff
- Miranda Capron, BHS Interventionist
- Sondra Staggs, BMS Teacher
- Stacey Denison, Ottawa Principal

Updates for BHS, BMS, Moccasin, Ottawa, Athletics/BVA/CTE, Special Education, Business Office, Operations, Food Service, Information Technology, Transportation and Assistant Superintendent were provided respectively.

**PRESENTATIONS**

Jessica Leenhouts, Elementary PE Teacher – Ms. Leenhouts informed the board of the All Kids Bike Program. She is looking for board approval to be able to crowd fund the money to get the program up and running. Once fully funded, the equipment would be able to be ordered. The equipment includes bikes that convert from balance to pedal bikes, adjustable helmets and training for Mrs. Leenhouts. The total needing to be raised is \$5,000. No other school in Michigan is currently participating, we would be the first!

**APPROVAL OF ALL KIDS BIKE PROGRAM**

MOTION by **K. Laesch**, SECONDED BY Member **R. Writer**, the Buchanan Board of Education approves the All Kids Bike initiative and allows for crowd funding.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

**PRESENTATIONS CONTINUED**

Executive Team Updates - Superintendent Robinson and the Executive Team provided their updates respectively.












Extended COVID-19 Learning Plan – Assistant Superintendent, Mark Kurland reviewed BCS extended COVID learning plan and the items required by the state. He advised the board of the December/January submission.

**COMMUNITY DIALOGUE CITIZENS CONCERNS**


None.

**ADOPTION OF CONSENT AGENDA**

MOTION by **C. Lee**, SECONDED BY Member **K. Laesch**, The Board of Education approves the consent agenda for the regular board meeting of January 18<sup>th</sup>, 2021 be adopted as written:

1. Minutes:
  -  12-14-2020 Regular Meeting
  -  12-16-2020 Work Session
  -  12-18-2020 Special Meeting
2. Warrants:
  -  Treasury & Expenditure Reports – December 2020
3. Updated Employment Contracts for 2020-21 School Year:
  -  Alan Berget, Utility Maintenance
  -  Chad VanBeek, Utility Maintenance
  -  Daryl Miller, Facilities Supervisor
  -  Laura Morris, Payroll Coordinator
  -  Linsey Miller, Accounting Specialist/BVA Coordinator
  -  Michelle Munyon, Executive Administrative Assistant to Superintendent and Board of Education
  -  Rebecca Hargreaves, Operations Utility Staff
4. Recommendations to Hire as submitted by:
  - Ottawa Principal, Mrs. Stacey Denison
  - Moccasin Principal, Dr. Michael Dunn
  - Director of Operations, Mr. Daryl Miller

Recommended Employee	Title
Lucie Behrle	KidKare Director

5. Reconfirmation of Buchanan Community Schools Extended COVID-19 Learning Plan
6. Staff resignation as submitted:
  -  Erin Kratky – Varsity Tennis Coach

Mrs. Robinson welcomed new staff and thanked Mrs. Kratky for her years of coaching.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

### **BUCHANAN VIRTUAL ACADEMY GRADUATION CERTIFICATION**

MOTION by **K. Laesch**, SECONDED BY Member **R. Writer**, upon satisfactory completion of district requirements for high school graduation, the Board of Education hereby approves:

Buchanan Virtual Academy Students:

- Danielle Thompson
- Kailyn Perry-Hertzler

Mrs. Robinson congratulated Danielle and Kailyn and wished them the best of luck.

ROLL CALL VOTE: C. Lee, K. Berry, C. Carlson, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None **MOTION ADOPTED**

### **LETTER OF AGREEMENTS COVID-19 LEAVE**

MOTION by **R. Writer**, SECONDED BY Member **K. Berry**, the Buchanan Community Schools Board of Education approves the attached Letters of Agreement for the following bargaining units:

- Buchanan Education Association
- Buchanan Association of Administrative and Media Assistants
- Buchanan Association of Classroom Paraprofessionals, Health Care Paraprofessionals and Band Paraprofessionals
- Buchanan Transportation Association

Mrs. Robinson spoke of the extension of the COVID days that expired December 31, 2020. She did clarify that this does cover all employees of the district.

ROLL CALL VOTE: C. Lee, K. Laesch, S. Carlin, R. Writer, and H. Burnett

NAYS: None ABSTAINED: K. Berry and C. Carlson **MOTION ADOPTED**

### **QUESTIONS & COMMENTS FROM BOARD MEMBERS**

Mrs. Writer asked about board member attendance at the Parent Advisory Committee.

Board Members were invited to attend the Community Forum on January 25<sup>th</sup>.

Mrs. Laesch and the Board send their condolences to Ray Weinberg's family. He was a board member in the late 80's.

Dr. Carlin asked more about Buck Staff Appreciation.

**NEXT BOARD MEETING**

Tuesday, February 16, 2021 @ 6pm

**ADJOURNMENT**

6:58 pm

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Mrs. Kelly Laesch, Secretary, Board of Education  
*(Minutes adopted at the 2/16/21 meeting)*