



Buchanan Middle School
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BMS REMOTE LEARNING PRACTICE DAYS

Dear BMS Students and Families,

Thank you for leaning in and bravely embracing our remote learning practice days on November 5th & 6th. These are half-days of school and students will do all of their work from home. Practicing remote learning will ensure we are able to efficiently provide your student with academic instruction while they are working from home. Students will take home their Chromebooks on Wednesday, November 4th. They will also be issued a charger. Please note that you are responsible for these items and both must be returned to school in working condition when we return to the classrooms on Monday, November 9th. Any student that would typically need school lunch on those two half-days will be able to take home breakfast and lunch on Wednesday for the 5th and the 6th. Please know I am going to create an entire video for students and families next week to clarify this process, help you all gain understanding, and hopefully alleviate some stress.

Student Expectations:

Our typical half-day of school runs from 7:30-10:50. We expect students to be up and ready to work as usual during this time - they will simply be working from home instead of at school. We will utilize Google Classroom for everything. For these two days, students will join a Google Meet at the beginning of each class period (not including advisory). Teachers will practice this with students prior so they are familiar with how to join. Google Meets will be recorded and posted in Google Classrooms for any students that accidentally miss the session. Each class will also have a short assignment or task to complete in Google Classroom after the Google Meets. We understand that there may be students that cannot complete all of the assignments by 10:50, so assignments will be due by 8:00 the next day. We will take attendance based on if students attend Google Meets or complete assignments by 8:00 am the next day.

Students Without Internet Access

We surveyed students in advisory on whether or not they had access to the internet. The students without access will be bringing home a packet of work to complete and return to their advisory teacher on Monday, November 9th. We will send Chromebooks and chargers with these students in case you have a way to access the internet at a different location than at your home. Our back parking lot at BMS is a Wifi hotspot. At least one time in the two days we are practicing remote learning, the student's advisory teacher will reach out via phone to check-in with the student and their family. If we were to ever have to go remote for an extended period of time, we will use a flash drive system. Details will come to families about that if the time comes.

Google Meet Expectations & Code of Conduct:

A paper will be sent home with students with our District's Google Meet Code of Conduct. This paper needs to be signed by both the student and the parent and returned to advisory teachers. It is extremely important to read through all of this information carefully. All of the guidelines on this document are pivotal in ensuring the success of our Google Meets. One part is particularly worth mentioning twice - "Guardians and students should not take photos, screenshots, record any video, or audio, from these conference sessions. You do not have permissions to do so and in some cases would be a violation of our Acceptable Use Policy."

Breakfast & Lunch

Advisory teachers are gathering numbers of students that are in need of breakfast and lunch for the half-days of school. Those that sign-up to receive the breakfast and lunch will take them home on Wednesday, November 4th. If you'd like your child to receive these breakfasts/lunches, please be sure to tell them to notify their advisory teachers. You could also email his/her advisory teacher yourself, just to be certain.

Daily Schedule

Thursday 10/5 = Maroon Day (Advisory, 1st, 2nd, 3rd Hour)

Friday 10/6 = White Day (Advisory, 4th, 5th, 6th Hour)

***This will look slightly different for 5th-Graders. See the information for 5th-grade below this chart.

Class Period	Expectations
Advisory (7:30-7:50)	Teachers will post a question in Advisory Google Classrooms to answer for attendance by 7:30 am <ul style="list-style-type: none">During this time, students should be up and moving for the morning and answer this question to get their morning started.
1st/4th (8:00-8:50)	Class will start right on time (8:00) with Google Meet Live Session <ul style="list-style-type: none">Students will join via a link in Google Classroom. They will know how to do this because it will be practiced previously. The meet will last 10-20 minutes.Attendance is extremely important and expected at this Google Meet Teachers will post an assignment for students to complete in Google Classroom after the conclusion of the Google Meet. Teachers are available for help via email. <ul style="list-style-type: none">Students are expected to complete this assignment and submit on Google Classroom by 8:00 am the next morning.
2nd/5th (9:00-9:50)	Class will start right on time (9:00) with Google Meet Live Session <ul style="list-style-type: none">Students will join via a link in Google Classroom. They will know how to do this because it will be practiced previously. The meet will last 10-20 minutes.Attendance is extremely important and expected at this Google Meet Teachers will post an assignment for students to complete in Google Classroom after the conclusion of the Google Meet. Teachers are available for help via email. <ul style="list-style-type: none">Students are expected to complete this assignment and submit on Google Classroom by 8:00 am the next morning.
3rd/6th (10:00-10:50)	Class will start right on time (10:00) with Google Meet Live Session <ul style="list-style-type: none">Students will join via a link in Google Classroom. They will know how to do this because it will be practiced previously. The meet will last 10-20 minutes.Attendance is extremely important and expected at this Google Meet Teachers will post an assignment for students to complete in Google Classroom after the conclusion of the Google Meet <ul style="list-style-type: none">Students are expected to complete this assignment and submit on Google Classroom by 8:00 am the next morning.

5th-Grade Specific Expectations:

Fifth-grade students, being that they see the same teacher the majority of the day, will only go live on Google Meet with their fifth-grade teachers during Math and Reading class. Assignments will be posted in Google Classroom for Science, Social Studies, and Writing/Technology, but there will not be Google Meet sessions for these courses. They will go live with the PE teacher during their regularly scheduled PE times. The class periods for PE, math, and reading are listed below for each teacher.

Periods with Google Meets for Each Teacher:

<u>Bender:</u> 1st Hour = PE (Thursday 8:00 with Mr. Tefft) 3rd Hour = Math (Thursday 10:00 with Ms. Bender) 5th Hour = Reading (Friday 9:00 with Ms. Bender)	<u>Garland:</u> 3rd Hour = Math (Thursday 10:00 with Mr. Garland) 5th Hour = Reading (Friday 9:00 with Mr. Garland) 6th Hour = PE (Friday 10:00 with Mr. Tefft)
<u>Groves</u> 1st Hour = Math (Thursday 8:00 with Mr. Groves) 4th Hour = PE (Friday 8:00 with Mr. Tefft) 5th Hour = Reading (Friday 9:00 with Mr. Groves)	<u>Hughes:</u> 1st Hour = Math (Thursday 8:00 with Mrs. Hughes) 3rd Hour = PE (Thursday 10:00 with Mr. Tefft) 5th Hour = Reading (Friday 9:00 with Mrs. Hughes)

Thank you for all of your support as we embark on this remote learning adventure together!

Sincerely,

Shelby Beasley, Principal